

DVBC Roles and Safe Church onboarding activities.

Group	Members	Police Check	WWCC	Safe Church Induction	Screening Interview	Signed Agreement (inc. Screening Questionnaire)	Referee Check	Safe Spaces trained within 12 months commencing in role	Safe Spaces Refresher every three years
Senior Leaders	Church Council, Paid DVBC staff	✓	✓	✓	✓	✓	✓	✓	✓
Audit, Risk, Safety Leaders	Audit & Risk Committee Safe Church People Committee First Aid Officers	✗	✓	✓	✓	✓	✓	✓	✓
Children's Program Leaders & Pastoral Carers	- All leaders of any Children's program conducted as part of Church Service activities, - All leaders of Children's programs held outside of Church Service activities/ times. - Pastoral Carers	✗	✓	✓ Children's Program booklet	✓	✓	✓	✓	✓
Church Members	Any person wishing to be a DVBC Member	✗	✗	Membership booklet	✓	✓ (short-form screening questionnaire)	✗	✗	✗
Key Ministry Leaders	Key Ministry Leader of any DVBC program or official project (not including Children's programs)	✗	✓	✓	✓	✓	✓	✓	✓
Small Group Leaders	Any person leading a small group, held on-site at DVBC or another location (Note: if children participate in the small group, Leaders require a WWCC)	✗	✗	Small Group Leader booklet	✓	✓	✗	✗ (Internal DVBC training as part of Small Group Leader's mtgs)	✗
Volunteer Helper	Volunteer Helper of any DVBC program or official project (where Children are NOT participating), eg Welcomers, prayer team, morning tea, music, audio, property.	✗	✗	✗	✗	✗	✗	✗ (Internal DVBC training as part of Group mtgs)	✗
Parent/ Care Giver	Parent/ Care Giver present during Children's programs. WWCC: When you don't need a check.	✗	✗	✗	✗	✗	✗	✗	✗

Children = All persons under 18

Children's program = Any Church program where children are the target participant group (Key leader: 1 per group/room).

Screening Interview: To be conducted by at least one Church Council member, and usually Key Program Leader, or,

Children's program leader interviews may be conducted by at least one Church Council or Safe Church rep, and usually the Key Program Leader.

Safe Church pack (including policies, screening forms, incident and concerns forms etc): to be available on DVBC website.