



Safe Church People Team

Charter

Purpose:

To assist the Church Council in carrying out its Safe Spaces responsibilities with due diligence and working with the DVBC Audit and Risk Committee and Safe Church Property Team to reduce and address People Safety risks and concerns.

Accountable to: Church Council

Membership:

At least one member of the Church Council,

At least one Safe Church Person,

At least three other representatives from the DVBC community (members or regular attendees)

Chair and minute-taking roles will rotate between team members.

Members of the Safe Church People Team are appointed by the Church Council.

In appointing members, the Council will ensure at least one member has formal qualifications or appropriate experience in protecting children and vulnerable persons, and/or property safety.

Key Responsibilities:

- 1. Monitor the DVBC Safe Church policies and associated documents for currency, prepare updates as required, obtain approval from Church Council on changes, and ensure current/approved versions are available on the DVBC Website. Review annually.**
- 2. Monitor the compliance with DVBC Safe Church policies and associated documents, and provide advice to Church Council on compliance, at least 12 monthly (usually completed during Term 1 of the school calendar year).**
- 3. Assist the Church Council to understand the Safe Church Responsibilities of Diamond Valley Baptist Church and provide regular updates on issues raised at the Safe Church People team meetings.**
- 4. Periodically promote to the broader DVB Church family:**
 - the role of the Safe Church Persons**
 - the function of the Safe Church People team**
 - how to report concerns**
 - where to find copies of Safe Church documents.**
- 5. Review Safe Church Concerns raised, and determine actions to be completed, including where reporting to external bodies is required (eg Police, CCYP Commissioner, BUUV).**
- 6. Report all Safe Church Concerns raised (including actions identified) to Church Council in a timely way.**
- 7. Work with, and provide support to, the Safe Church persons throughout the process, and when they are dealing with any action arising from the concerns raised.**

Out of scope:

The Safe Church Property team will ensure Church Property safety is completed at least 12 monthly.

Frequency of Meetings:

The Safe Church Team will usually meet at least four times per year.

Prepared: October 2022

Approved: 10 November 2022